



# COLLEGIATE

## USBC Collegiate Guidelines for Registrar's Office

Thank you for your assistance in completing the enclosed standardized eligibility forms. USBC Collegiate strives to always ensure that our intercollegiate bowling student-athletes place academics first.

### Due Date

Eligibility forms postmarked the first post office business day following the deadline shall be accepted. **It is recommended to send eligibility forms as certified mail.**

#### Semester

October 15

February 1

#### Quarter

October 15

February 1

April 5

### Date Received in Registrar's Office

Please record the exact date that the eligibility form is delivered to the registrar's office. This documentation will assist the coach in meeting USBC Collegiate deadlines if the form was delayed in the Registrar's Office.

### Eligibility Discrepancies

All discrepancies for forms meeting the first eligibility deadline must be cleared up with the USBC Collegiate office by the following deadlines:

#### Semester

October 31

February 15

#### Quarter

October 31

February 15

April 14

### Missed Deadline Penalties

Teams not meeting the October 15<sup>th</sup> semester/quarter, February 1<sup>st</sup> semester/quarter, or April 5<sup>th</sup> quarter deadlines for eligibility or membership will not earn team ranking system points for competitions competed in prior to having a USBC Collegiate approved eligibility and application for membership forms on file. **Failure to meet the February 1<sup>st</sup> spring semester/quarter or April 5 quarter eligibility deadlines will result in termination of any post-season competition (Sectional Qualifiers or Intercollegiate Team Championships).**

### Student Information

The outlined area of the eligibility form must be typed or completed in ink by the registrar's office. If an error is made, a new form should be used. The bowling coach/advisor can provide this form or it can be found on our website at [www.bowl.com](http://www.bowl.com) under forms on the Collegiate page.

### Determining Eligibility Status

All applicable academic information should be provided so that USBC Collegiate can determine individual eligibility status based on USBC Collegiate rules.

### **Registrar's Signature/School Seal**

The signature and telephone number of the registrar, along with the school seal are requested for verification and possible follow-up confirmation of a student-athlete's academic status.

### **Mailing**

Please return the original portion of the eligibility form directly to the USBC Collegiate office. The yellow copy should be returned to the coach or advisor. **It is recommended to send eligibility forms as certified mail.**

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