



TOURNAMENT FLYER

A Future FOR
THE Sport

November 2022

[Playing Rules](#)

[Tournament Manager's Manual](#)



Tournament Extensions

It's that time of the year where bad weather can affect your tournament, which could force a last-minute tournament extension or tournament cancellation. In either case, USBC needs to be informed of any last-minute changes.

After the tournament begins, additional squads can only be added if the tournament rules or advertising material included a statement such as "Additional squads may be added during the tournament prior to the last scheduled squad." However, no additional squads may be added after the last advertised squad.

Tournament management can reschedule squads due to inclement weather or issues with the hosting center. If the complete operation of the tournament is shut down for an entire day or weekend, tournament management may request an extension by contacting the USBC Rules department. Only those individuals originally entered to bowl on the canceled squad(s) are permitted to bowl on the rescheduled date. Walk-ins would not be permitted to bowl on the rescheduled date.

Post-Tournament Reports

USBC Rules [309a](#) and [309b](#) require information to be submitted to USBC Headquarters after completion of a tournament. Some of the information is collected electronically through the online tournament certification portal. Please remember to submit your financial report within 30 days of the end of the tournament. For tournament cancellations, enter zeroes in the required fields and canceled in the notes field.

When filling out the Financial Report, be sure to enter any scholarship winnings. This would include what was paid out in scholarships, such as sponsor money or additional funds added. The dollar amount should match the dollar amount in your SMART account, if applicable.

TOURNAMENT CERTIFICATION LOGIN

Online Tournament Certification

When you are completing the registration for your event in the Online Tournament Certification program, pay close attention to the following items:

- Tournament Dates – Be sure to enter the start and end dates for your event if it runs for more than one day. We have many instances where the tournament manager only enters the start date for their events and does not add the ending date.
- The breakdown of your entry fees – The most frequent calls to Rules are to correct the breakdown of the entry fees when a tournament manager is trying to complete the financial statement. Remember that you are entering the amount of prize fee PER PERSON for that event in the Prize/Awards Fees column.



ATHLETE SAFETY/RVP

Does your tournament have entrants under the age of 18?

If so, Rules [301b](#) and [301c](#) require the tournament manager to be a Registered Volunteer.

Registered Volunteer Program (RVP)

The Registered Volunteer Program is designed to create awareness about emotional, physical and sexual abuse through education and prevention policies.

All tournament managers must be RVP compliant if they are operating an Adult/Youth or a Youth tournament. These consist of any tournament in which a minor (17 years of age or younger) is allowed to participate.

RVP Resources

The online resources have been updated to help you through the Registered Volunteer Program. You can find the following on [BOWL.com/RVP](https://www.bowl.com/RVP):

- RVP Handbook
- Code of Conduct
- RVP Policies
- Frequently Asked Questions

To manage your RVP status, you can create an account or log into your community page on [BOWL.com](https://www.bowl.com). Once signed into your account, click on "My USBC" in the upper right-hand corner. Using the drop-down menu, select "Athlete Safety" to load a secondary page where you can view your current status for

USBC membership, U.S. Center for SafeSport Training and NCSI background screening. If action is needed on your part, the link will be either yellow or red.

If you still have questions, please email: RVP@bowl.com.

ATHLETE SAFETY/RVP HANDBOOK

BECOME A REGISTERED VOLUNTEER